Application & Admission

httsp://admissions.ouk.ac.ke

MyOUK

httsp://my.ouk.ac.ke

Admission Letter

Acceptance of the admission letter, getting Registration and Student Email

My Student Registration

Complete Student Registration, **Approval**

Session Registration

Add a study year session and save

Courses Registration

Go **My Courses** and register for courses

SOMAS

Proceed to the LMS by clicking on SOMAS Icon
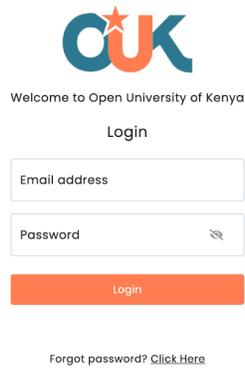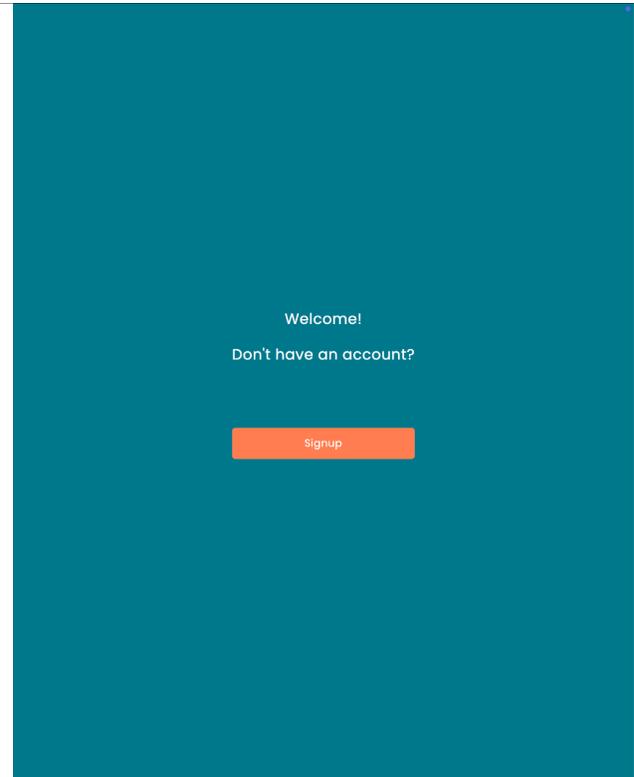
Applicant - Student Application Guide

1. Application & Admission

instruction: Go to admissions.ouk.ac.ke to submit your application.

instruction: Once admitted, you will receive your admission letter.

instruction: Accept the offer, and you will be assigned a student email and registration number.
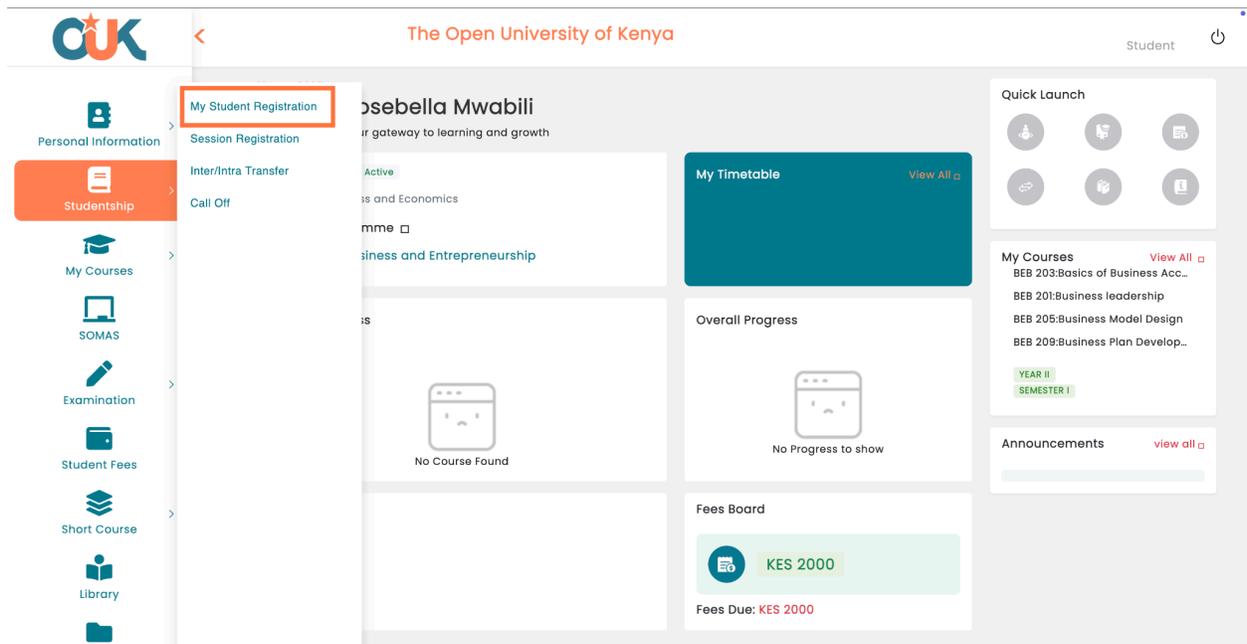
2. Student Registration Process

instruction: Visit [my.ouk.ac.ke](my.ouk.ac.ke) and log in using your student email and credentials.
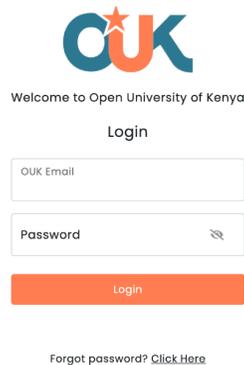
instruction: Navigate to "**Studentship**" in the main menu, select "**My Student Registration**," Click on "**Register Button**" and fill in the registration form.

instruction: The form contains pre-filled details; verify and update any necessary information before submission.

| 1 Personal Information | 2 Biographical Information | 3 Next of kin/Emergency Contact | 4 Academic Background | 5 Referal | 6 Review and Submit |

Name

First Name *

Middle Name

Last Name *

Program Details

Registration number *

BE02/3391/2023

Program Name

Bachelor of Business and Entrepreneurship

School *

School of Business and Economics

Address

Country of Residence *

Kenya

County *

Mombasa

Sub County *

Kisauni

Constituency *

KISAUNI

Postal Address

P.O.Box

Physical Address

Bamburi Estate

Postal Code

80100

City/Town

Mombasa

Contact Information

Mobile Number 1 *

+ 254   722804390

Mobile Number 2

+ 254   736204904

Email *

BE0233912023@students.ouk.ac.ke

Email

Current Email *

BE0233912023@students.ouk.ac.ke

Personal Email *

rosabellawebla@gmail.com

Previous   Next

instruction: After submission, wait for approval from the Admissions Office. An email notification will be sent upon approval.

Registration

Show 10 entries

Search: [   ]

Programme Name	Registration	Registration Status
Bachelor of Business and Entrepreneurship	Register	Registration Approved

Showing 1 to 1 of 1 entries

Previous   1   Next

Studentship

3. Course & Session Registration

instruction: Return to "**Studentship**," select "**Session Registration**," click on "**Add a Study Year Session**," choose your program, and save.
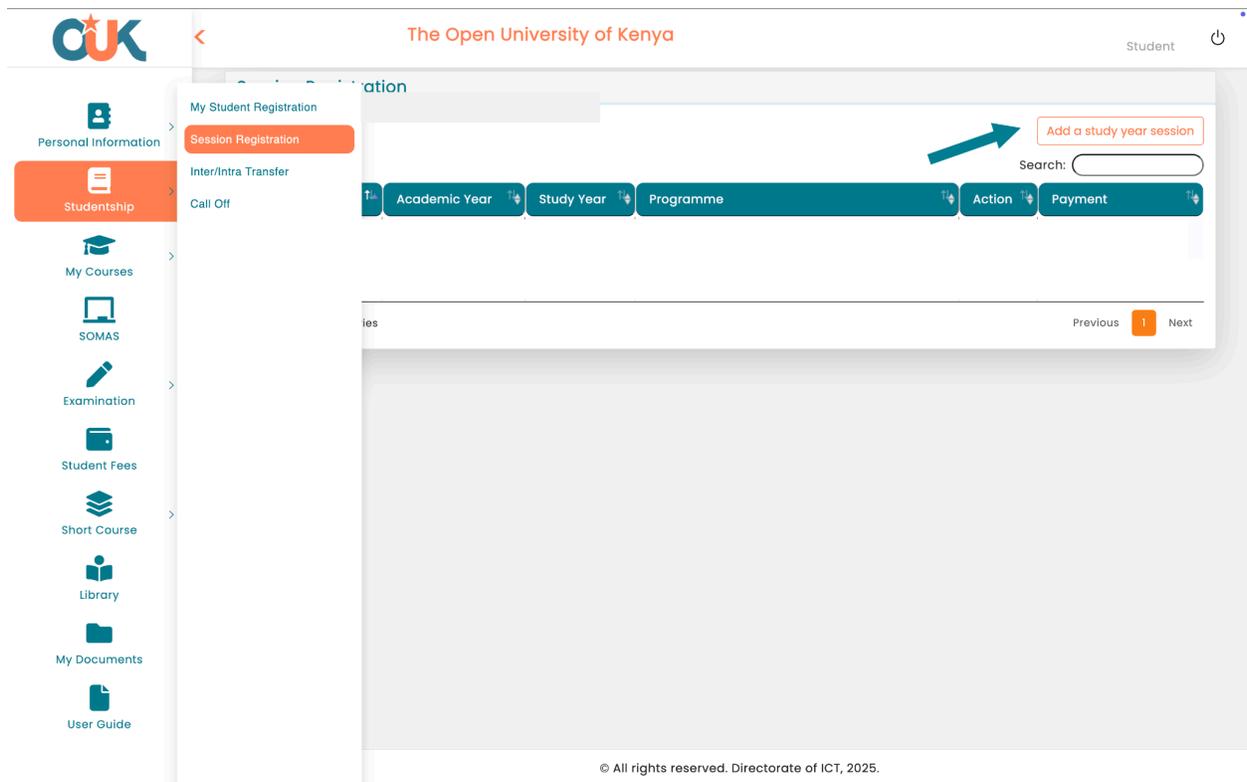
instruction: Sometimes, the system may prompt you to confirm payment. Click the button, and it will indicate "*Payment Completed*" if no payment is required.

instruction: Navigate to "**My Courses**," click on "**Course Registration**," select preferred courses based on your level of study, and use the checkboxes to register.

instruction: Click on "**Register**," and the selected courses will appear under the "**Courses Registered**" tab.

4. Accessing Classes & Troubleshooting

instruction: Proceed to class by clicking on the "**SOMAS**" icon.

instruction: If you encounter an error, log out from MyOUK, log back in, and click on the "**SOMAS**" icon again.