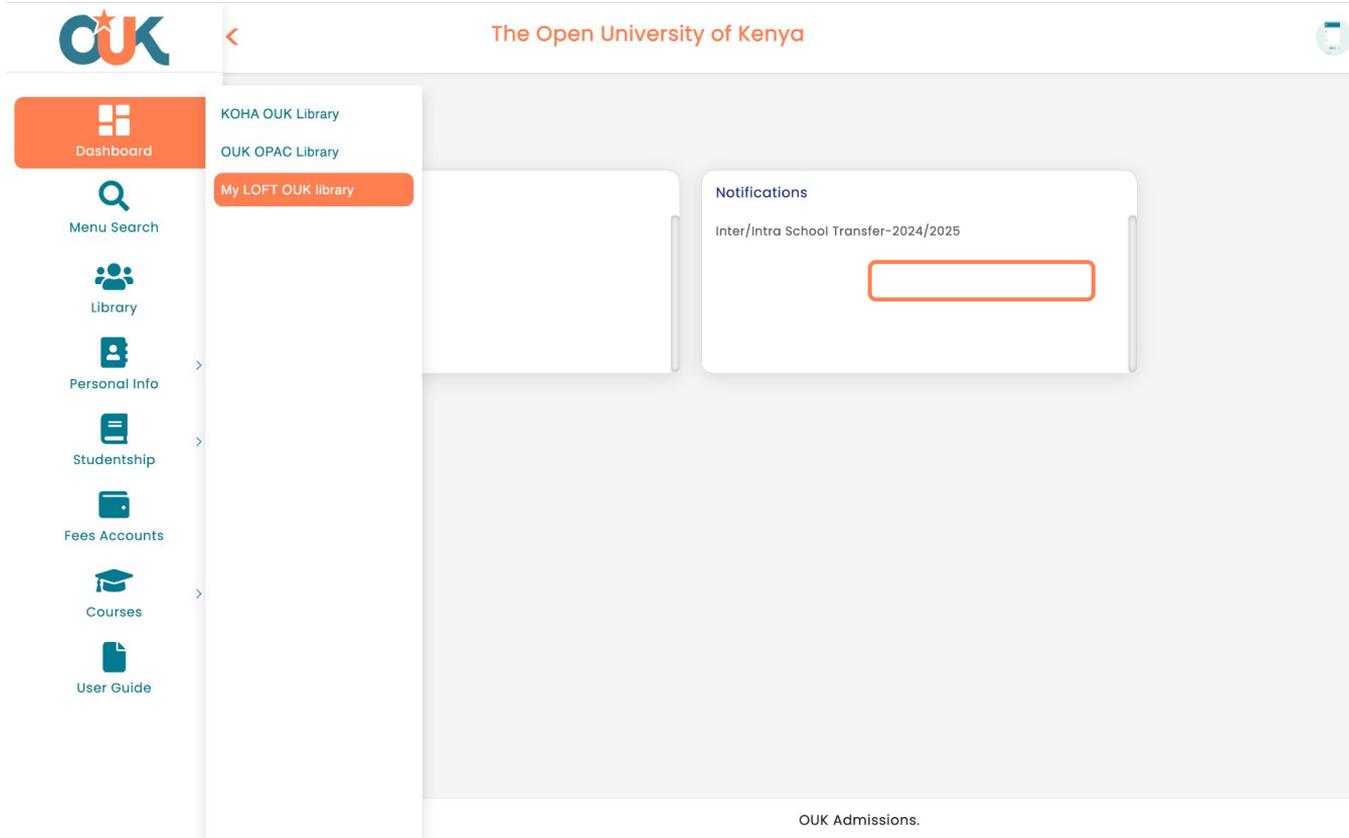




OPEN UNIVERSITY
— **OF KENYA** —

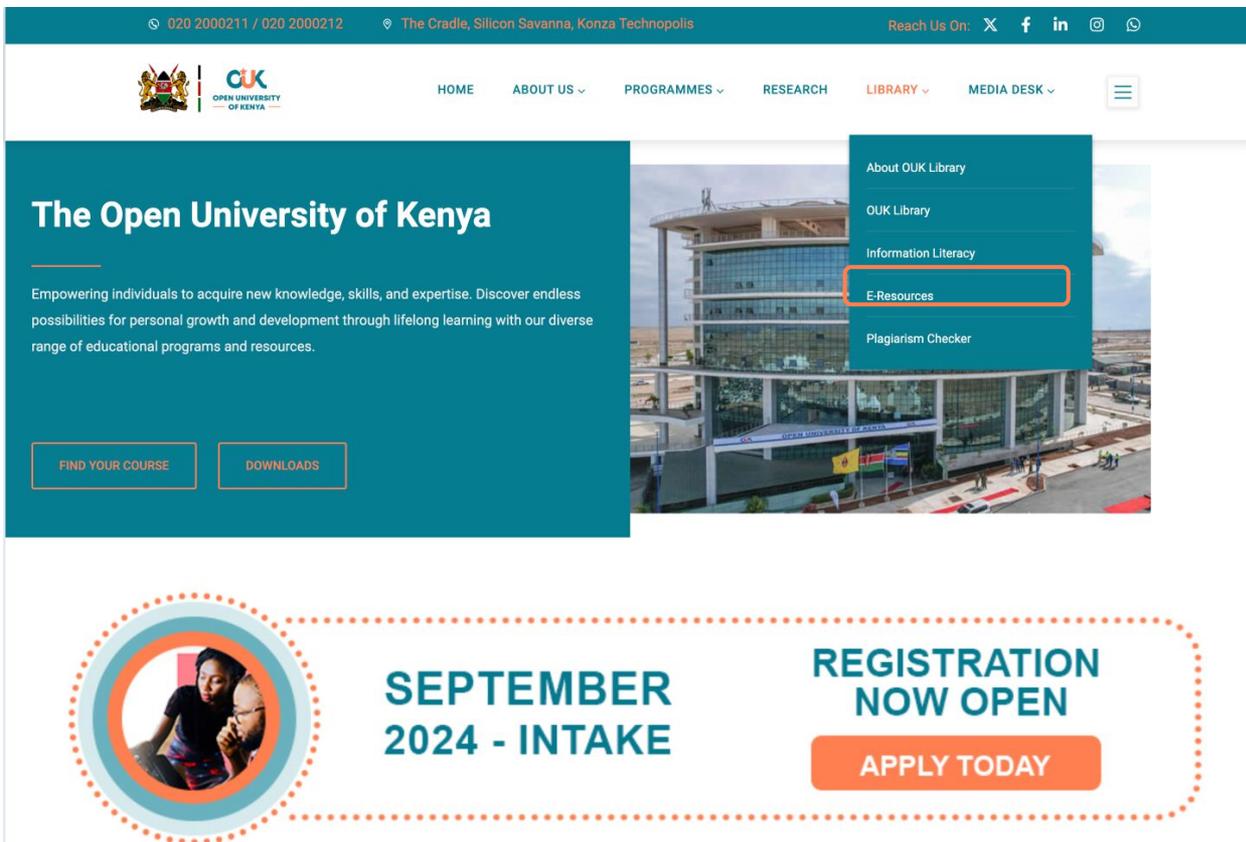
University Library Access Guide

Instruction: Go to the student portal [myOUK](#), on the main menu, select **Library > My LOFT OUK Library**



The screenshot displays the student portal interface for The Open University of Kenya. The header includes the OUK logo and the text "The Open University of Kenya". A navigation menu on the left lists various options, with "My LOFT OUK library" highlighted in orange. The main content area features a "Notifications" section with a notification titled "Inter/Intra School Transfer-2024/2025" and a red rectangular box. The footer contains the text "OUK Admissions."

Instruction: You can also go to the main **OUK** website, under the library main menu, select **E-Resources**.



The screenshot displays the Open University of Kenya (OUK) website. At the top, there is a teal header with contact information: "020 2000211 / 020 2000212" and "The Cradle, Silicon Savanna, Konza Technopolis". Social media icons for X, Facebook, LinkedIn, Instagram, and WhatsApp are also present. Below the header is a white navigation bar with the OUK logo and menu items: HOME, ABOUT US, PROGRAMMES, RESEARCH, LIBRARY, and MEDIA DESK. A dropdown menu is open under "LIBRARY", listing "About OUK Library", "OUK Library", "Information Literacy", "E-Resources" (highlighted with an orange border), and "Plagiarism Checker".

The Open University of Kenya

Empowering individuals to acquire new knowledge, skills, and expertise. Discover endless possibilities for personal growth and development through lifelong learning with our diverse range of educational programs and resources.

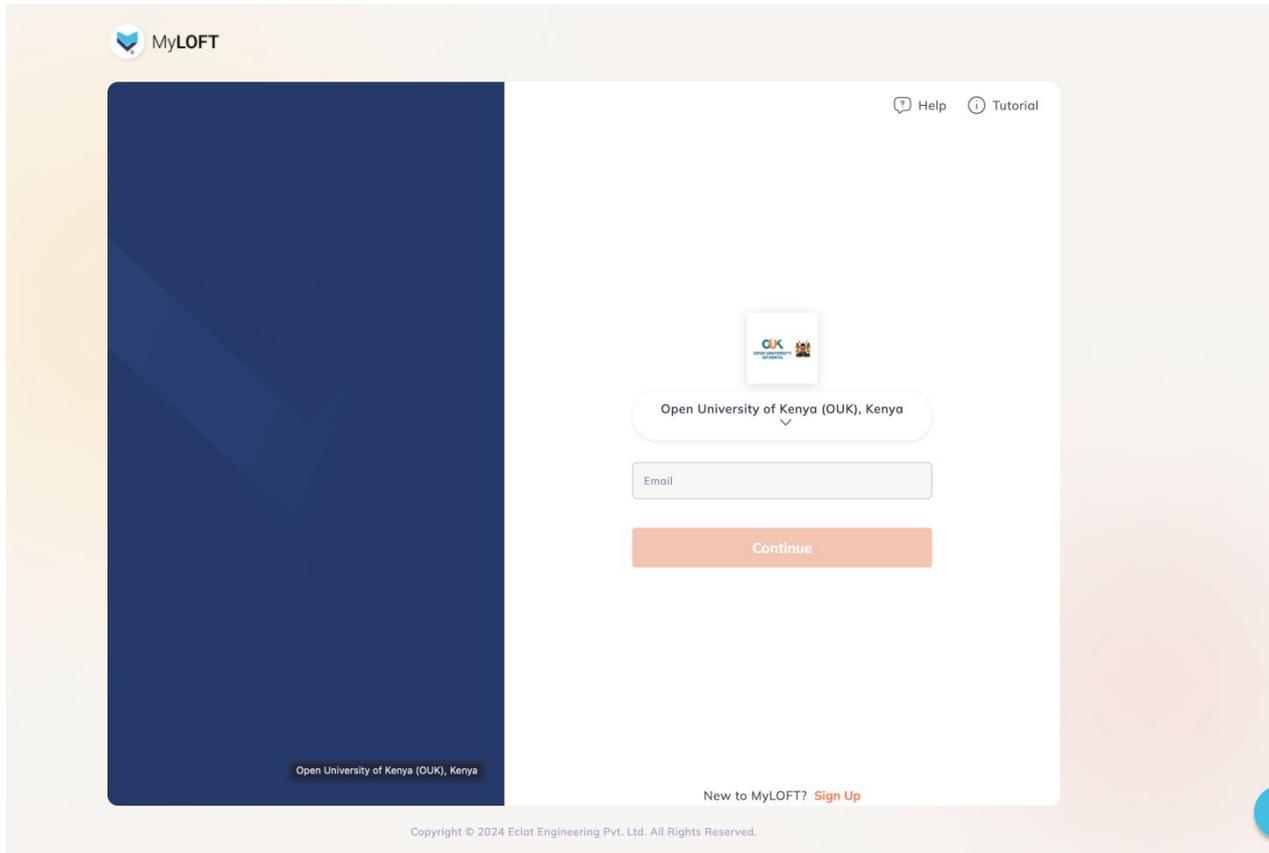
[FIND YOUR COURSE](#) [DOWNLOADS](#)

SEPTEMBER 2024 - INTAKE

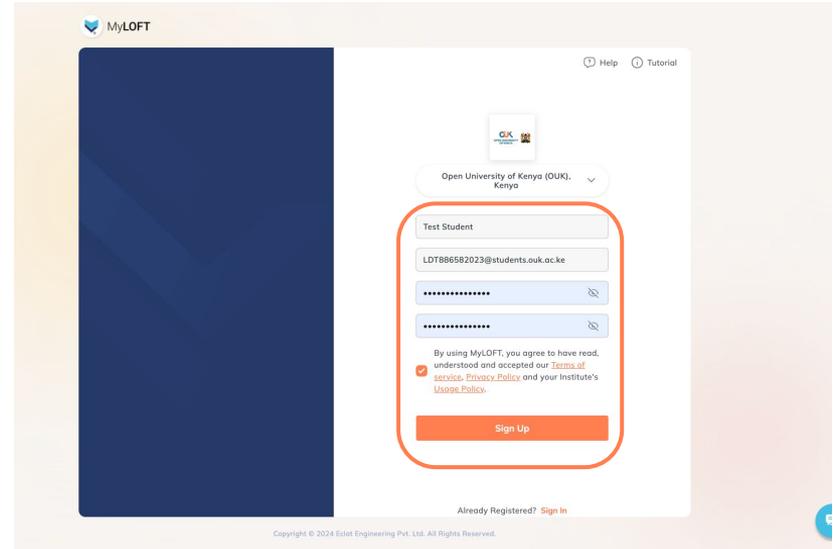
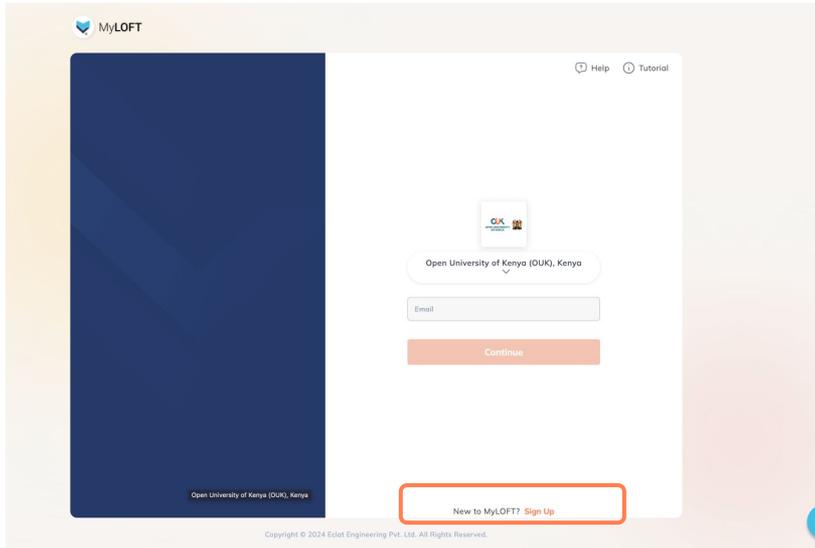
REGISTRATION NOW OPEN

[APPLY TODAY](#)

Instruction: You will be redirected to MyLOft, as shown in the screenshot below.



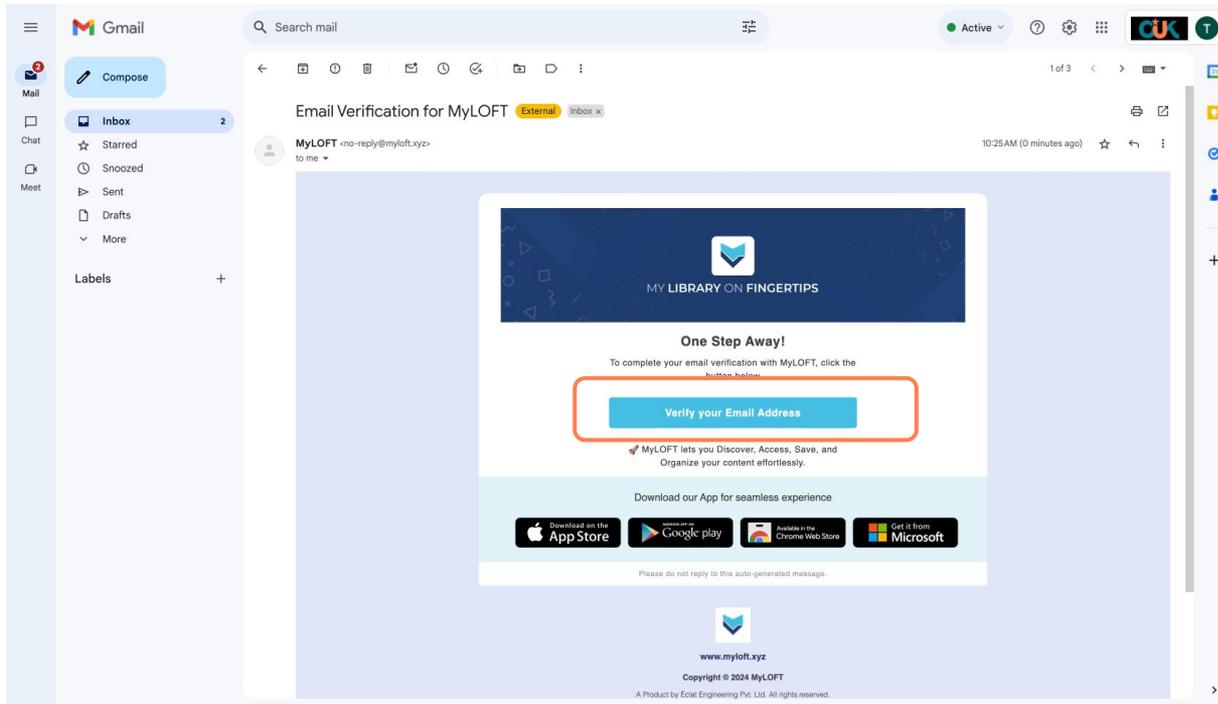
Instruction: Click on *Sign Up* to create your account.



Instruction: You will receive an email for verification. Activate your email through the link provided.

Instruction: Wait for approval from the university library department.

Instruction: Once approved, you will receive a verification email.



Instruction: Log in again using the email verification link provided.

The screenshot shows a Gmail interface with a sidebar on the left containing navigation options like Mail, Chat, and Meet. The main content area displays an email from MyLOFT with the subject "Open University of Kenya (OUK), Kenya e-Library launches MyLOFT for all your e-Content needs". The email body features a header image of a building, followed by the text "Your Learning Adventure Awaits!". Below this, it says "We are delighted to welcome you back to MyLOFT at Open University of Kenya (OUK), Kenya Library!" and provides an email address: ld1886582023@students.ouk.ac.ke. A prominent blue button labeled "Login as Test Student" is highlighted with a red rectangular box. Below the button, there is a note: "Need to reset your password? [Click here](#). The link will be active for 90 days". At the bottom of the email content, there are links to download the app from the App Store, Google Play, Chrome Web Store, and Microsoft. The footer of the email states "Please do not reply to this auto-generated message."

Instruction: Follow the various steps shown on the next screens.

Discover

1 Select Discipline — 2 Select Role — 3 Select Interests — 4 Add Extension

Update your profile

Select your Department / Discipline / Stream / Course / Programme

Q Search and Select

- Internal-testing
- Lib Staff
- Staff
- Student

Next

Discover

1 Select Discipline — 2 Select Role — 3 Select Interests — 4 Add Extension

Please select an option that describes you best

- Academic Researcher
- Artist
- Author
- Business Executive
- Designer
- Economist
- Engineer
- Environmentalist
- Government Official
- Healthcare Professional
- Historian
- Information Technology Professional
- Journalist
- Lawyer
- Librarian
- Linguist
- Media Professional
- Medical Professional
- Musician
- Nonprofit Organization Professional
- Other
- Philosopher
- Professor
- Scientist
- Social Worker
- Student

Skip Next

Instruction: Once you complete the final step, install Extension for your respective browser.

The screenshot shows a web application interface with a 'Discover' modal. The modal has a progress bar at the top with four steps: 'Select Discipline' (checked), 'Select Role' (checked), 'Select Interests' (checked), and 'Add Extension' (active). The main heading is 'MyLOFT browser extension' with the instruction 'Click the "Add Extension"'. Below this is a diagram showing data flow: 'eContent Subscription Data' and 'Other Data' are sent to a 'MyLOFT Secure' server, which is represented by a green shield with a checkmark. A globe icon is also present. The text below the diagram states: 'The MyLOFT browser extension is required to access your library subscribed eResources and start saving articles. Click the "Add Extension" button to install or enable the MyLOFT browser extension.' At the bottom right of the modal are two buttons: 'Skip' and 'Add Extension'. The background interface includes a sidebar with 'Open University of Kenya (OUK), Kenya', 'Home', 'eResources', 'Collections', and 'Favourites'. A footer in the bottom left corner reads 'V 2.1.5 Powered by MyLOFT © 2024'. A search icon is visible on the right side of the interface.

How to access the resources:

Instruction: On the home screen, navigate to the various resource categories via the main menu.

The screenshot displays the 'Discover' page of the MyLOFT platform. On the left, a navigation menu is visible with the following items: Home, eResources (highlighted with an orange border), All Databases, All Journals, All eBooks (highlighted with an orange border), Open Educational Resou..., Epapers, Collections, and Favourites. The main content area shows a grid of eBooks. The top row includes titles such as '100 Cases in Clinical Pathology', '100 Cases in Clinical Pharmacology...', '100 Cases in Paediatrics', and '100 Cases in Psychiatry'. The second row features '100 Notable Names from General Practice', '101 Case Studies in Construction...', '16mm and 8mm Filmmaking', and '17 Things Resilient Teachers Do: (And 4...'. The third row contains '1-Dimensional Metal Oxide Nanostructures', '20th Century Media and the American Psyche: A...', '21st Century Nanoscience - A...', and '21st Century Nanoscience - A...'. The fourth row shows '21st Century Nanoscience - A...', and '21st Century Nanoscience - A...'. The fifth row includes '21st Century Nanoscience - A...', '21st Century Nanoscience - A...', '21st Century Nanoscience - A...', and '21st Century Nanoscience - A...'. At the bottom left, there is a logo for MyLOFT, version 1.1.1.8, powered by MyLOFT, with a copyright notice for 2024. At the bottom right, there is a red circular icon with a white question mark.